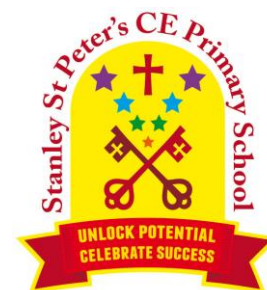


Tuesday, 21st November, 2022



Dear Parents/Carers

I am delighted to finally provide you with more details of our Wraparound Care Provision offer and to inform you of how you can book places.

Our staff and children voted on what they thought the clubs should be called and the majority vote was for 'St Peter's Bright Horizons'. I think this is a great name as it ties in really well with our school vision 'Unlock Potential, Celebrate Success'.

It is imperative that everyone who wishes to use this service reads our Wraparound Care Policy before making a booking which can be found on our WrapAround Care Website Page here <https://stanley-st-peters-church-of-england-vc-primary-school.secure-primariesite.net/st-peters-bright-horizons-clubs-wraparound-care-pr/>

The policy has all the information you will need about our St Peter's Bright Horizons Breakfast Club and St Peter's Bright Horizons After-School Club.

On the website page (see link above), you will also find links/QR codes to the relevant booking forms.

If you know that you will require the same slots every week, you should click on the Long Term/Regular Bookings Page to book the slots you require on a long-term basis. We require 28 days' notice to cancel these places but these do take precedence over ad-hoc bookings (more details are provided in our policy).

If you wish to book ad-hoc sessions (as when required places) you should click on the Ad-Hoc Bookings Page. There is a booking form

available for each school week of the next half-term. Please ensure you select the correct booking form as any bookings you make **MUST** be paid for. These bookings (apart from bookings for week commencing 2/1/22) can be made up to and including the Thursday before the week of attendance.

All bookings **must** be paid for by the Thursday before the week your child attends (although the first week back after Christmas must be booked and paid for by 15/12/22). Payments should be made through School Money so please ensure you have sufficient credit on your account to cover the costs of any sessions you book for the following week.

If you wish to pay using a Tax-Free Childcare account, please contact the school office on 01924 663641.

IMPORTANT INFORMATION:

We have taken the decision to charge the relevant rate for after-school care to any parent that is more than 5 minutes late to pick up their child(ren) on more than one occasion. (We understand that sometimes things happen and parents/carers can get delayed but we do have some families who are regularly late to collect their children.)

Kind regards,

Michelle Wiggins

Headteacher



Tel: 01924 663 641
Email: office@stanleystpeters.co.uk
[@stanleystpeters](https://www.stanleystpeters.co.uk)
www.stanleystpeters.co.uk



Stanley St Peter's
Lake Lock Road
Stanley
Wakefield
WF3 4HS