

Monday 2nd October 2023



Dear Parents and Carers

RE: Lost Books and Charges

We hope this letter finds you well and that your children are enjoying their learning experiences at our school.

We are writing to inform you about an issue that has arisen in relation to lost books, especially the Read, Write Inc books. The cost of each book is between £5 and £7. Unfortunately, in these first few weeks of this term alone, we have already lost over £200 worth of books because they have not been returned. This loss has significantly impacted our ability to provide the essential resources our students need for their phonics and reading learning.

To address this issue, we have decided to introduce a charge of £5 to cover the cost of any lost books. Starting today, parents will be responsible for reimbursing the school for any books that are lost or damaged beyond repair.

We understand that accidents happen, and books can sometimes get misplaced or damaged unintentionally. However, it is important for our pupils to develop a sense of responsibility towards their learning materials. Encouraging them to look after their books will not only nurture a positive attitude towards their education but will also instil important life skills such as organization, attentiveness, and accountability.

We kindly request your support and cooperation in reinforcing the importance of taking care of these books. Please ensure that your child understands the significance of returning their books promptly and in good condition to their teacher. By working together, we can create an environment that fosters a sense of pride in our school and its resources. If, unfortunately, your child loses a book, the cost will be added to your ParentPay account. As soon as the payment is received, we will order a replacement book to maintain the continuity of their learning. It is our hope that by implementing this process, we can ensure that every child has access to the necessary resources without causing any disruption to their learning journey.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact the school office. We are here to provide support and guidance to both you and your child throughout their educational journey.

Thank you for your understanding and cooperation.

Yours sincerely,

Miss M Wiggins

Headteacher



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